



## *Ten Commandments of Friendship*

1. Speak to people:  
there is nothing as nice as a cheerful word of greeting.
2. Smile at people:  
it takes seventy-two muscles to frown and only fourteen to smile!
3. Call people by name:  
the sweetest music to anyone's ear is the sound of their own name.
4. Be friendly and helpful:  
if you would have friends, be friendly.
5. Be cordial:  
speak and act as if everything you do were a real pleasure.
6. Be genuinely interested in people:  
you can like everyone if you try.
7. Be generous with praise, cautious with criticism.
8. Be considerate of the feelings of others:  
it will be appreciated.
9. Be thoughtful of the opinions of others.
10. Be alert to give service:  
what counts most in life is what we do for others!

## *A Prayer for Living Out God's Plan*

1. Pray over your priorities:  
"Lord, what is Your will for me at this time in my life?"
2. Plan through your priorities:  
"Lord, what must I do today to accomplish Your will?"
3. Prepare a schedule based on your priorities:  
"Lord, when should I do the things that live out these priorities today?"
4. Proceed to implement your priorities:  
"Lord, thank You for giving me Your direction for my day."
5. Purpose to check your progress:  
"Lord, I only have a limited time left in my day. What important tasks do I need to focus on for the remainder of the day?"
6. Prepare for tomorrow:  
"Lord, how can I better live out Your plan for my life tomorrow?"
7. Praise God at the end of the day  
"Lord, thank You for a meaningful day, for 'a day well spent,'  
for I have offered my life and this day to You as a living sacrifice."

*Elizabeth George—Life Management for Busy Women*

